



Workshop on Social Cognitive Training for School Aged Children in Mainstream School

(Course Code: HKOTA-O-08-24-0019)

Organized by the Hong Kong Occupational Therapy Association Ltd

Date: 20 July 2024
Time: 9:00 am to 12:00 Noon
Venue: 九龍觀塘成業街7號寧晉中心17樓A室

Targeted Participants:
Occupational Therapists

Capacity:
30 (first-come-first serve basis, priority to HKOTA members)

Speakers: (Please refer to Appendix I for the details)
Ms. POON Yan-che, Magdalene

Course Fee:

HKOTA members	HKD 800
Non-members	HKD 1,500

1. Course fee includes a package of “Social Skills Training Series – Activity and Instructor Guidebooks (做個社交有型人: 社交認知訓練系列: 導師使用手冊1本及活動手冊10本)”
2. HKOTA shall arrange delivery of the guidebooks via SF Express.

For enquiries, please contact:

Ms Lydia Yip (e-mail: hkotaemail@gmail.com)

Please use the Google form link below for application.

<https://forms.gle/ReYkTXJRTFdU1jw98>

Outline of Workshop: Please refer to Appendix II for the details

Teaching language: Cantonese supplemented with English

Deadline for Application: 8/7/2024

Confirmation will be given by 12/7/2024

HKOTA CPD: 3 points

Remarks: e-Certificate of attendance will be issued to participants with full attendance of the training programme.



Appendix I – Brief Introduction of Speakers

Ms. POON Yan-che, Magdalene

Magdalene Yan-che, Poon graduated and finished her master degree at The Hong Kong Polytechnic University. She is the Department Manager in Occupational Therapy at Kwai Chung Hospital. The Department provides extensive occupational therapy service in psychiatry. Before taking up her current position, she was supervising the child psychiatric occupational service provision at Kwai Chung Hospital, Yaumatei and Kwai Chung Child and Adolescent Psychiatric Centre for more than 25 years. She worked with children and adolescents with special needs such as ADHD, SLD, and Autism. She gives talks, seminars and workshops to parents, teachers and the professionals working with children in conferences, symposiums, and training workshops in Hong Kong and China. She has been the author or co-author of published books, assessment tools and journal papers.

潘恩賜女士於香港理工大學完成職業治療及碩士學位課程，現時為葵涌醫院職業治療部門經理。擔任現職前，潘女士致力發展兒童及青少年精神科職業治療服務，支援專注力不足/過度活躍症、特殊學習障礙和自閉症等人士。她曾應邀於香港及中國各地的會議、座談會和培訓班中作講者，潘女士亦積極編寫有關的書籍及訓練教材。



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Appendix II Programme Outline

Objectives:

- To introduce the Social Skill Training Programme for School Aged Children in Mainstream School

Course Rundown:

Time	Content	Speaker
9:00 - 9:45	Training on Communication Skills	Ms. POON Yan-che, Magdalene Department Manager, Occupational Therapy Department, Kwai Chung Hospital
9:45 - 10:30	Training on Perspective Taking	
10:30 - 11:15	Training on Social Rules	
11:15-12:00	Training on Problem Solving & Social Behavioural Mapping	

Remarks: Social Skills Training Series – Activity and Instructor Guidebooks (i.e. Manual and workbook) will be provided.



Payment and Refund of the HKOTA Courses

1. Admission is on a first-come, first-served basis. Enrolment will be confirmed once you have made the payment. You will receive a payment confirmation after payment has been made successfully. You are advised to keep your payment confirmation for future enquiries.
2. Fees paid are not refundable regardless of whether the applicant has or has not attended the classes. Should there be any exceptional personal circumstance(s), please kindly appeal in writing. It is subject to the Association's discretion. In such occasion, an administrative charge equivalent to 15% of the application fee will be charged. Should there be any course cancellation due to unforeseeable circumstances, refund after deducting administrative charges from third parties, e.g. PayPal, can be arranged.
3. Fees on courses cannot be transferred from one qualified applicant to another. Once accepted to a course, the studentship cannot be changed to another one. In case of exceptional personal circumstance(s), please kindly apply in writing and transfer of studentship will be subjected to HKOTA approval.
4. Should the applicant fail to comply with the payment and refund policy, his/ her enrollment to subsequent HKOTA courses will be affected.

Bad Weather Arrangement

If the training session has not yet started: If typhoon Signal No. 8 or above or Black Rainstorm Warning is in force after the following hours of the day, the training will be cancelled as indicated below	
6:00 a.m.	Morning session that starts before 2:00 p.m.
11:00 a.m.	Afternoon session that starts between 2:00 p.m. & 6:00 p.m.
3:00 p.m.	Evening session that starts from 6:00 p.m.
For training session that has already started:	
When Typhoon Signal No 8 or above is hoisted	Immediately suspended
When Black Rainstorm Signal is in force	Continue